




**Rambha College of Education**  
**Affiliated to Kolhan University, Chaibasa**  
**Recognized by NCTE, New Delhi**

**ACADEMIC ADMINISTRATIVE AUDIT REPORT**  
**(SESSION 2022—2023)**



**Address: GITILATA, JAMSHEDPUR -832107**

  
**Chairman**  
**Rambha College of Education**  
**Gitilata, Jamshedpur**



## **Academic and Administrative Audit (AAA)**

Academic and Administrative Audit (AAA), are very essential for the excellence in Higher Education. These are interrelated concepts. Thus, in order to have a quality oriented Academic; there should be a strong administrative background.

### **Academic Audit**

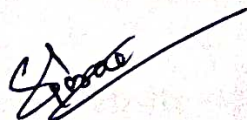
Academic audit can be understood as a scientific and systematic method of reviewing the quality of academic process in the institution. It is related with the quality assurance and enhancing the quality of academic activities in the institute.

### **Administrative Audit**

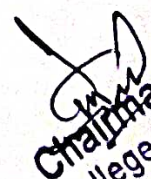
It can be defined as a process of evaluating the efficiency and effectiveness of the administrative procedure. It includes assessment of policies, strategies & functions of the various administrative departments control of the overall administrative system etc.

### **Objectives of AAA**

- To understand the existing system and assess the strengths and weaknesses of the Departments and Administrative Units and to suggest the methods for quality improvement and for overcoming the weaknesses.
- To identify the bottlenecks in the existing administrative mechanisms and to identify the opportunities for academic reforms, administrative reforms and examination reforms etc.



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## **COLLEGE INFORMATION**

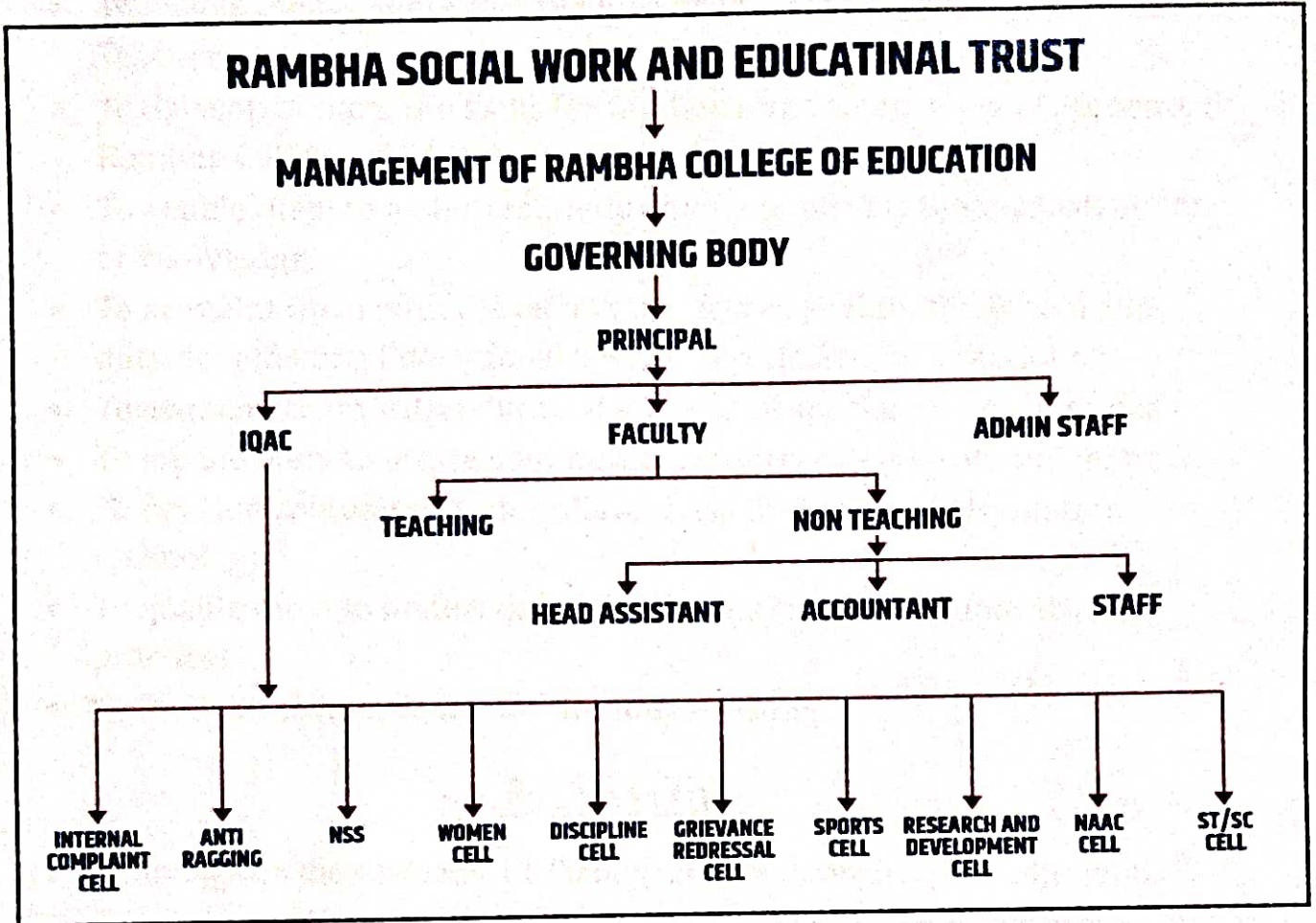
- Name and Address of the College: Rambha College of Education
- Year of Academic & Administrative Audit (AAA): 2022-2023
- Name of the Society /Trust- Rambha social work and educational Trust
- Establishment of the College: 2018
- Name of the affiliating University: Kolhan University, Jharkhand
- Is it a Minority College? No
- Type of College: Co-education
- Financial Category: Self Aided
- No. of Programs: B.Ed, D.El. Ed, Under Gradutate ,Nursing ,Pharmacy
- Total Intake Capacity in B.Ed. (2022-2023): 100
- AISHE Code: C-60983-2022
- Name of the Principal: Dr. Santosh Kumar
- Name of the IQAC Coordinator: Dr. Bhupesh Chand
- College website -- <https://rambhacollege.ac.in/>



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# ORGANOGRAM



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## VISION

- To develop among teachers a clear understanding of Need of their students.
- To enable them understand the goal of Teacher Education and Duties of Teachers.
- To develop in them the skills for Guidance and Counseling of Students of Rambha College of Education.
- To enable them to foster creativity among pupils for the reconstruction of knowledge.
- To acquaint them with the factors and forces (within the school and outside) affecting Educational System and classroom situations.
- To acquaint them with Educational needs of special groups of pupils.
- To enable them to utilize community resources as educational inputs.
- To develop communication skills and use the modern information technology.
- To enable them to undertake Action Research and use innovative practices.
- To foster in them a desire for life-long learning.

## MISSION

- To strengthen the students of Jharkhand state through higher education.
- To empower the rural masses by educating them and by creating social, political and cultural awareness in them.
- Striving continuously to provide quality teacher training.
- To carry out teaching and training programs for aspirants as per the norms and standards set by the control bodies such as NCTE, KOLHAN UNIVERSITY and STATE GOVERNMENT.
- To give them confidence that they are the creators and not the creatures of their fate.



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## NATURE OF GOVERNANCE

The Institute follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration. College is promoted by **Rambha Social Work and Educational Trust.**

It has been established with a firm commitment to foster a holistic approach to facilitate and promote studies and research in emerging areas of education. We train intellectually well-developed teachers focusing on the vision of this college. Our aim is to achieve excellence in the educational field towards development of education in the era of globalization.

We are working hard to produce quality teachers as per the local and global needs and to improve the quality of teacher education in Jharkhand.

Student's emotional stability is the prime vision of Rambha College of Education which transforms the student teachers as a holistic person.

We are creating an intellectual climate / environment by providing opportunities for learning beyond the syllabus/ boundaries to all areas of learning.

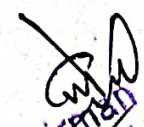
### NO. OF STUDENTS: -

Year	Boys	Girls	Total
2022-24	29	71	100
2023-25	28	72	100



  
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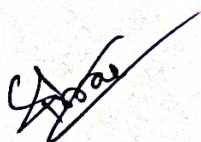


## Faculty and Staff recruitment

- Well qualified faculty members, satisfying UGC norms is called to appear for interview in front of selection committee.
- Well qualified faculty with additional industry experience is given extra increment during the selection process.


## TEACHING LEARNING PROCESS

- The college has IQAC Committee which assesses the performance of the programmes approved by it. The quality is reflected in the implementation of the academic programmes and quantum of target achieved.
- The college takes utmost care in planning and implementation of the academic programmes.
- To sustain the quality of its academic programmes, the stake holders' feedback and the previous years' results are the benchmark for further improvement.
- The college makes all out efforts to Ensures adherence to academic calendar with the help of schedule for all activities.
- Supervises content delivery by faculty.
- Ensures high performance of students in internal examination.
- Maintains and ensures stock verification.
- LCD projectors and smart boards have been installed in various classrooms for a better learning process.
- Remedial classes are organized as per the requirement and feedback of the students.
- To make the library student friendly the institution has taken the measures to digitalize the library with Del Net facility. Internet facility is also provided to the students in the library.
- Evaluating teaching-learning methodology periodically through student feedback.
- The college does not have any control over the syllabi and these are implemented as per the direction of the Kolhan University, Jharkhand.



  
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- **CURRICULUM**

The curriculum and academic and non-academic programmes have been designed to provide a holistic education. This includes academic knowledge, fundamental skills and personality development, social and ethical values.

- **PROGRAMME OUTCOMES**

Program me specific outcomes and course outcomes have been framed to satisfy the national and global needs. They are aimed at equipping the students with critical and scholastic thinking.

- **COLLEGE LIBRARY**

The College library is a dynamic unit requiring proactive thinking. The library is concerned with the acquisition of materials for teaching and research.


A good number of books and educational journals are available for teachers as well as students. The institute has adopted computerization of the library and digitization of records to reshape the delivery of services. DelNet facility is also available, e-Library Facility .

- **PRACTICE TEACHING OF STUDENTS**

Our Students teachers goes for practice teaching as per guided in syllabus of Kolhan University. Before sending them for practice teaching we conduct workshop on micro teaching and their skills. Teacher goes to observe students classes where they have assigned for practice teaching .



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# RAMBHA COLLEGE OF EDUCATION

## YEAR 2023


### CELL DETAILS

SI. NO.	ACADEMIC CELL	FACULTY INCHARGE	STUDENT REPRESENTATIVE
1	INTERNAL QUALITY ASSURANCE CELL	Dr. SANTOSH KUMAR Dr. BHUPESH CHAND	KANCHAN BIRUA BIKASH BHAKAT
2	INTERNAL COMPLAINT COMMITTEE	Dr. SANTOSH KUMAR REKHA YADAV Dr. BHUPESH CHAND Dr DINESH KUMAR YADAV	LAXAMI RANI MAHATO NIKITA KUMARI AAKASH
3	ANTI RAGGING	Dr SANTOSH KUMAR REKHA YADAV	BASET HANSDA NITI BALMUCHU
4	GRIEVANCE REDRESSAL CELL	Dr. SANTOSH KUMAR Dr DINESH KUMAR YADAV	MEGHAMALA ROY CHANDRALEKH PINGUA
5	WOMEN CELL	REKHA YADAV RASHMI LUGUN	KAJAL KUMARI PUJA KUMARI
6	SPORTS CELL	Dr. SANTOSH KUMAR Dr DINESH KUMAR YADAV BRIJENDRA KUMAR YADAV	NIKITA MANDAL PRABHAT HEMBRAM
7	DISCIPLINE CELL	Dr. SATISH CHNADRA MUNDAR RAVINDRA PRATAP	SNEHA VISHWAKARMA SAYAN MUKHARJEE
8	RESEARCH AND DEVELOPMENT CELL	Dr. BHUPESH CHAND Dr. DINESH KUMAR YADAV	MONIKA KINDO LIPSA DAS



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## NUMBER OF PROGRAMME / SEMINAR/ WORKSHOP-40

Sl.No	YEAR	PROGRAMME/ SEMINAR/ WORKSHOP	DATE
1.	2022	Discussion Session on NAAC with Dr. Yahiya-kcc , Dr. Satyapriya Mahalik –works college	12/07/2022
2.	2022	Workshop on Leadership for students in TCC, Sonari	28,29,30/07/2022
3.	2022	Independence day	15/08/2022
4.	2022	Sanskrit Diwas	17/08/2022
5.	2022	Workshop on Leadership Quality for teachers	20/08/2022
6.	2022	Blood Donation Camp	07/09/2022
7.	2022	Student won First Prize in KU wall painting	15/09/2022
8.	2022	Heart Check Up Camp	29/09/2022
9.	2022	Workshop on Cyber Crime and Prevention	17/11/2022
10.	2022	Counseling Session for M.Ed course by Kolhan University	24/11/2022
11.	2022	Workshop on Energy Conservation	26/11/2022
12.	2022	Mushroom Cultivation and training for Students .	06/12/2022
13.	2022	TLM Exhibition	12/12/2022
14.	2022	Prog. Under women cell by Yuwa Org.	14/12/2022
15.	2022	Speech on teachers quality improvement and interview tricks	19/12/2022
16.	2022	Christmas Celebration	23/12/2022
17.	2023	Internal examination	03/01/2023
18.	2023	Vivekanand Jayanti , Blanket Distribution among helpers -- villagers	12/01/2023
19.	2023	College Picnic at Chaibasa	21/01/2023
20.	2023	Republic Day , Saraswati Puja	26/01/2023
21.	2023	Gayatri Yagya	03/02/2023
22.	2023	Campus Selection for Alumni	20/02/2023
23.	2023	Webinar on science day	28/02/2023
24.	2023	National seminar on NAAC, Teacher – Faculty Exchange Prog. In RCE	3,4/03/2023
25.	2023	Lecture through PPT on world consumer day	15/03/2023
26.	2023	Womens Day Prog.	25/03/2023
27.	2023	Farewell and Freshers Prog.	06/04/2023
28.	2023	Teacher - faculty exchange prog. With DBMS	11/04/2023
29.	2023	Webinar on financial literacy	18/04/2023
30.	2023	Village adoption - Bhursadih	24/04/2023
31.	2023	Free eye check up camp - ASG Hospital	27/04/2023
32.	2023	Workshop on IPR and Time Management by Dr. KK Patra	29/04/2023
33.	2023	Workshop on Effective Communication Skill by Asst. Prof. Aishwarya Karmakar .	02/05/2023
34.	2023	Education Fair in P&M mall	05/05/2023
35.	2023	Teacher - faculty exchange prog. With MMTTC	08/05/2023
36.	2023	Workshop on Environment Conservation by Asst. Prof. Rashmi Lugun	18/05/2023
37.	2023	Free preparation class for students for TET	20/05/2023
38.	2023	Educational Excursion to Odissa	23/05/2023- 26/05/2023
39.	2023	International Yoga Day	21/06/2023
40.	2023	Workshop on Digital India	26/06/2023



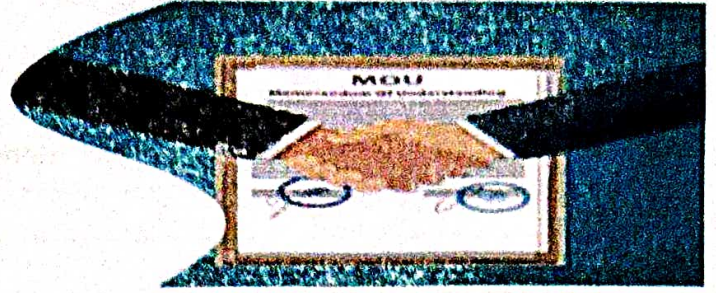
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**MOU**  
Memorandum  
of Understanding



**MOU DETAILS : ----**

1	Srinath College Of Education	2018	Faculty/ Student Exchange
2	DBMS College OF Education,Kadma	2019	Faculty/ Student Exchange
3	Shaheed Sheikh Bhikhari College Of Education , Kanke Ranchi	2019	Faculty/ Student Exchange
4	Srinath College Of Education	2019	Faculty/ Student Exchange
5	Srinath College Of Education	2020	Faculty/ Student Exchange
6	Madhusudan Mahato Teacher Training College, Chakradharpur	2020	Faculty/ Student Exchange
7	Srinath College Of Education	2022	Faculty/ Student Exchange
8	Srinath College Of Education	2023	Faculty/ Student Exchange
9	Srinath College Of Education	2023	Faculty/ Student Exchange
10	BSA Mahila College Pathana,Sahibganj	2023	Faculty/ Student Exchange
11	Shaheed Sheikh Bhikhari College Of Education , Kanke Ranchi	2023	Faculty/ Student Exchange
12	Jharkhand Skill Development Mission Society ,Doranda , Ranchi	2023	Faculty/ Student Exchange
13	Directort Of Rourkela Institute Of Management Studies	2023	Faculty/ Student Exchange
14	Anooplal Yadav Mahavidyalay,Triveniganj,Supaul, Bihar	2023	Faculty/ Student Exchange
15	Mahila Mahavidyalay,Godda	2023	Faculty/ Student Exchange
16	Murli Group of Institution, Bagunhatu	2023	Faculty/ Student Exchange
17	Swami Vivekanand college of education	2023	Faculty/ Student Exchange

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**NSS PROGRAMME LIST: --**



SL. NO	DATE	PROGRAMME NAME
1.	21.06.2022	YOGA DAY
2.	07.07.2022	PLANTATION
3.	08.07.2022	VISIT IN CHESHIERE HOME
4.	20.08.2022	MRA – INITIATIVE FOR CHANGE
5.	07.09.2022	BLOOD DONATION CAMP
6.	08.09.2022	WORLD LITREACY DAY
7.	21.09.2022	HINDI PAKHWADA
8.	24.09.2022	NSS DAY -- PLANTATION
9.	29.09.2022	WORLD HEART DAY
10.	11.11.2022	NATIONAL EDUCATION DAY
11.	24.11.2022	AWARENESS ABOUT VOTING IN BHURSADIH
12.	03.12.2022	MUSHROOM CULTIVATION
13.	11.12.2022	BHARTIYA BHASHA DIWAS
14.	26.04.2023	ADOPTED BHURSADIH VILLAGE
15.	10.05.2023	TAGOURE JAYANTI
16.	18.05.2023	WORKSHOP ON ENVIRONMENT
17.	23 to 27. 05.23	EDUCATIONAL TRIP IN ODISSA
18.	29.07.2023	MEDICAL PLANTATION
19.	23.09.2023	HINDI DAY, DINKAR JAYANTI
20.	26.09.2023	CLEANLINESS DRIVE IN BHURSADIH
21.	25.11.2023	EDUCATION DAY
22.	25.11.2023	CONSTITUTION DAY
23.	01.12.2023	WORLD AIDS DAY
24.	20.12.2023	BLOOD DONATION CAMP

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**RAMBHA COLLEGE OF EDUCATION**  
**INCOME EXPENDITURE STATEMENT OF FINANCIAL SUPPORT TO TEACHERS**

SI.No	NAME OF BENEFICIARY	YEAR	AVTIVITY	AMOUNT
1.	Dr. KALYANI KABIR	2022-2023	NATIONAL WORKSHOP	3790 / Rs.
2.	Dr. SATISH CHANDRA	2022-2023	NATIONAL WORKSHOP	
3.	Dr. KALYANI KABIR	2022-2023	INTERNATIONAL CONFRENCE	780 / Rs.
4.	Dr. KALYANI KABIR	2022-2023	NATIONAL SEMINAR	2190 / Rs.
5.	Dr. KALYANI KABIR	2022-2023	NATIONAL SEMINAR	7050 / Rs.
6.	Dr. SATISH CHANDRA	2022-2023		
13.	Dr. BHUPESH CHAND	2022-2023		
14.	Dr. DINESH YADAV	2022-2023	NATIONAL SEMINAR	1750 / Rs.
15.	Dr. BHUPESH CHAND	2022-2023	NATIONAL WORKSHOP	730 / Rs.
16.	Dr. KALYANI KABIR	2022-2023	NATIONAL SEMINAR	3800 / Rs.

**FACULTY EXCHANGE PROGRAMME:--**

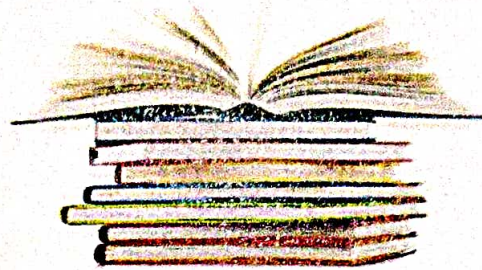
2023	Dr. BHUPESH CHAND	11.04.2023	DBMS B.Ed College Topic -Reading writing connection Paper IV
2023	Dr. DINESH YADAV	11.04.2023	DBMS B.Ed College Topic -Aim of education Paper II
2023	Dr. BHUPESH CHAND	08.05.2023	MADHUSUDAN MAHATO Topic -TEACHERS TRAINING COLLEGE Language Skill
2023	Dr. DINESH YADAV	08.05.2023	MADHUSUDAN MAHATO TEACHERS TRAINING COLLEGE Topic -Aim of education

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**PUBLICATION DETAILS OF FACULTY:--**

YEAR	TOPIC	FACULTY NAME	BOOK NAME	ISBN NO
2023	Narrative Perspective Of Resources Of Teaching And Teacher Education	Dr. Bhupesh Chand Yadav	Multi-Disciplinary Research Journal	2349-0071
2023	Explorers Education And Its Importance For Individual Society	Dr. Satish Chandra Yadav	Multi-Disciplinary Research Journal	2349-0071
2023	Stresses Among School Teacher	Dr. Kalyani Kabir	Multi-Disciplinary Research Journal	2349-0071
2023	Mahakavya Ki Avdharna	Dr. Kalyani Kabir	Aksharwarta	2349-752
2023	Uttar Chayawadi Mahakavya 'Mukmati' 1988	Dr. Kalyani Kabir	Shodhadarsh	2582-1288
2023	Amrit Vyakhyaan Mala	Dr. Kalyani Kabir	Swatantra Bharat Aur Shahitye	978-81-19281-56-5
2023	Chatro Ke Sampurn Vikas Ka Khaka Khichti Hai Nai Siksha Niti 2020	Dr. Kalyani Kabir	Revival Of Education NEP 2020	978-93-91765-8-
2023	Shikshak Siksha Par NEP (2020) Ka Prabhao	Dr. Bhupesh Chand Yadav	Revival Of Education NEP 2020	978-93-91765-8-
2023	NEP 2020 Aur Shikshako Ka Yavsayik Vikas	Dr. Satish Chandra Yadav	Revival Of Education NEP 2020	978-93-91765-8-
2023	Sikshan Me Matribhasa Ka Mahatva	Dr. Dinesh Yadav	Revival Of Education NEP 2020	978-93-91765-8-

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### **Contribution to environmental awareness / protection: ---**

#### **1. Tree plantation**

College conducted tree plantation activity in college. This year, tree plantation activity was conducted on 7.7.2022, 24.09.2022 and 29.07.2023. The trees which are planted are useful to human being, birds and are of medicinal importance. Students take responsibility of watering the plants in summer season at college campus

#### **2. Reuse of papers**

In the college used papers are used to take printouts on another side of papers which saves papers as well as electricity and manpower which is used to manufacture the paper .

#### **4. Lectures on Green Energy to students**

College faculty delivered lecture and conduct workshop on green energy for students to create awareness of green energy in young minds to promote green energy.

#### **5. Tree sapling as a gift to guest**

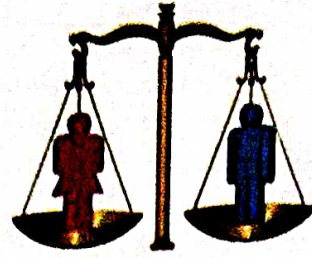
Instead of Bouquet of flowers small tree sapling is given to the guests to promote tree plantation.

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## **GENDER POLICY: ---**

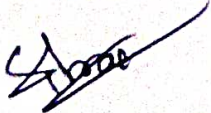
The Gender policy of Rambha College of Education aims to promote equality of access and treatment to all genders working and studying at the College. Our college affirms in the principles of equality, fairness and justice for all.

Inclusive education and opportunities-- The College believes in inclusivity in education and practices it with the complete commitment and involvement of its management, faculties and staff.

The College works on the following parameters to create an atmosphere of inclusivity and respect for all genders on the campus.

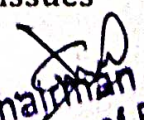
They are:

- There shall not be any kind of discrimination on the basis of Gender.
- The institution shall provide equal opportunity for all genders.
- Freedom for all genders to express of free and fair opinion.
- There must be an accessible, active, unbiased and confidential grievance redressal cell.
- The institute shall arrange effective measures for the safety and security of all gender
- Regular communication with the stakeholders about the need to respect human dignity.
- Conducting guest lectures for students on diversity, sensitivity to various genders and changing gender roles.
- Active Women Cell for representation of women.
- Regular activities to make faculties and students aware about gender-based issues



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### Plans of institution for next year:--

- Making available more online educational study material through e- Journals and eBooks to the students.
- Strengthen and expand the use of ICT.
- Increase association with alumni for academic and administrative Development of college.


Prepared by

Principal ---

### Signature:--

1. DR SANJAY GORAI  
HOD, Department of Physics.  
Kolhan University, Chaibasa

2. Ram Bachan  
Chairperson  
Rambha College of Education

  
Chairman  
Rambha College of Education  
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